



ASTP
A World of
Knowledge
Transfer

EVENT PLANNING

– INTERNSHIP –



Internship Period: February until the end of
June or September until the end of January

Send your CV and motivation letter to
anuar.shafiei@astp4kt.eu or call
+31(0) 717113511



EVENT PLANNING ASSISTANT

Are you interested in organising international events, good at multitasking, and comfortable speaking and writing in English? Here at ASTP we offer you an internship where you get to experience international events on-site!

WE ARE LOOKING FOR

- HBO student of Event/Hospitality Management, Communication, Tourism, European Studies or comparable studies
- Full time available for 3 to 6 months
- Excellent oral and written English
- Multitasker, pro-active, enthusiastic

WE OFFER YOU

- A small, international, informal team
- Internship compensation of €300 per month
- On-site experience and networking opportunities during international events

YOUR INTERNSHIP

- You will work together with the event manager and help organise events from the beginning to the end
- Your daily tasks will be, amongst others, processing registrations, organising the social programme, search for and booking flights
- You will also have the opportunity to assist us during events and experience live professional

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